

*The Woodlands Homeowners Association, Inc.*  
*Request for Architectural Approval*

**Requestor Information**

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Lot #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

**Type of Modification**

- Addition     Fence     Exterior Paint     Deck  
 Outbuilding     Porch     Landscaping     Other \_\_\_\_\_

Detailed description of modification (please include pictures or diagrams): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you discussed your plans with your adjoining neighbors?  Yes  No

Date: \_\_\_\_\_ Neighbor's Name \_\_\_\_\_ Neighbor's Address \_\_\_\_\_

Neighbor's Comments \_\_\_\_\_

Did Neighbor Approve of modification?  Yes  No

Date: \_\_\_\_\_ Neighbor's Name \_\_\_\_\_ Neighbor's Address \_\_\_\_\_

Neighbor's Comments \_\_\_\_\_

Did Neighbor Approve of modification?  Yes  No

Have you received a building permit?  Not Required  Yes  No

Have you reviewed the CCR's and Rules and Regulations as they pertain to your proposed modification?

Yes  No

*Additional Information to include with this request as applicable:* Location, Size, Color, Materials Used, Contractor, Plans/Drawings, Exterior Finish, Dimensions, Utilities Required, Types of Plants, Property plat.

*The Architectural Review Committee (ARC) reserves the right to request additional information. Any requests that require additional information are automatically denied. Requests for multiple modifications should be submitted separately. The ARC has 30 days to render a decision. Please mail all requests to The Woodlands HOA, PO Box 1226, Mooresville, NC 28115. You may also give the materials to your Block Captain or email to [thewoodlandshoanc@gmail.com](mailto:thewoodlandshoanc@gmail.com)*

**HOA Use Only**

Project #: \_\_\_\_\_ Date Received: \_\_\_\_\_ Final Action Date: \_\_\_\_\_

Approve  Disapprove \_\_\_\_\_ Date \_\_\_\_\_

Approve  Disapprove \_\_\_\_\_ Date \_\_\_\_\_

Approve  Disapprove \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Disapprove \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Disapprove \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Disapprove \_\_\_\_\_ Date \_\_\_\_\_

Approve  Disapprove \_\_\_\_\_ Date \_\_\_\_\_

Additional Comments: \_\_\_\_\_

Final Decision Letter Sent?  Yes Date: \_\_\_\_\_